All Silver Stars Day Nursery policies will be subject to any future change according to Government legislation and guidelines to maintain the safety of all children, families, staff and visitors.

3.03
Working in Partnership with Other Agencies

Policy statement

We recognise that children benefit when early years settings work collaboratively with local and national agencies to promote their well-being, development, and safety.

Procedures

- Partnership approach: We work in partnership or in tandem with local and national agencies to support the well-being of all children.

- Information sharing:
    - Procedures for sharing information are detailed in our Information Sharing Policy, Safeguarding and Child Protection Policy, and Supporting Children with Special Educational Needs (SEN) Policy.
    - Information shared with us by other agencies is treated as third-party information and is kept confidential. It is not shared without consent.
    - Information sharing forms are completed before any contact with other agencies.

- Respect and professional boundaries:
    - Staff from other agencies are welcomed and their professional roles respected.
    - Visiting staff do not have unsupervised access to any child and cannot access other children during their visit.

- Parental consent and liaison:
    - Parents/carers complete an 'Other Settings' form before their child starts, allowing us to liaise with other childcare providers.
    - We collaborate closely with other early years settings that a child attends, sharing information on development and any concerns, including safeguarding matters if necessary.

- Multi-agency planning:
    - When preparing Early Help Assessment Plans (EHAPs) or other coordinated plans, all relevant agencies are involved, and their views are considered and included in reports.

- Professional discretion: Staff do not casually share information or seek informal advice about named children or families.

- Signposting and consultation:
    - We consult with and signpost to local and national agencies to access advice, information, and support for families and staff.
    - Examples include ethnic/cultural organisations, drug/alcohol support services, welfare rights advisors, childcare and education bodies, or adult education providers.

This policy ensures that our setting collaborates effectively with other agencies while maintaining confidentiality, professionalism, and safeguarding standards, ensuring the best outcomes for children and families.

This policy was adopted by	Silver Stars Day Nursery
Date	February 2026
Review Date	February 2027
Name of signatory	Jenifer Capper
Role of signatory	Proprietor
Signed: Date:	 February 2026