All Silver Stars Day Nursery policies will be subject to any future change according to Government legislation and guidelines to maintain the safety of all children, families, staff and visitors.

3.06

Potty Training

Policy Statement

We see toilet training as a self-care skill so that children have the opportunity to learn with the full support and non-judgemental concern of adults. No child will be potty trained until fully settled and secure within the nursery environment.

Each child will be individually monitored, and parents will be informed of the child's progress. Initially your child will slowly be encouraged to use the toilet/potty at home. If your child successfully uses the toilet on a regular basis and is beginning to understand when they feel they need to go, only then will parents request potty training to begin at nursery.

Procedures

- Initially, children are slowly encouraged to use the toilet/potty at nursery, consistent with their home routine.
- Parents are informed of their child's progress throughout the training.
- Children are never forced to use the potty; they are encouraged gently.
- During training, self-esteem and confidence remain paramount.
- Nappy changes continue to be recorded on the nappy-changing sheet.
- Children training are gently encouraged to sit on the toilet/potty at every nappy change.
- Once ready, children transfer from nappies to underwear or pull-ups (if necessary) and are escorted to the toilet regularly.
- Parents are asked to provide full sets of spare, labelled clothes in case of multiple changes. The nursery cannot take responsibility for unlabelled lost items.
- Parents are advised to dress children in easy-to-remove clothing (no dungarees, belts, or tricky buttons). Crocs or similar footwear are recommended.
- Children are reminded to use the toilet every 20–30 minutes, and toileting is logged throughout the day.
- Accidents are dealt with sensitively and calmly, with children encouraged to undress and redress themselves while staff offer reassurance.
- If a child in underwear has persistent accidents in one day, a pull-up or nappy may be reinstated to avoid stress and upset.
- Persistent accidents over several days may indicate a need to pause toilet training and resume later.

- Staff provide positive praise and encouragement after every toilet visit. Reward charts may be used to support motivation.
- Children must have been potty training at home for at least three consecutive days prior to beginning training at nursery.
- Toilet training is not recommended during nursery transitions, such as moving rooms or starting nursery.
- Potties are not left in the bathroom; they must be collected from the cleaning cupboard and supervised during use.

Privacy

- Accidents are dealt with sensitively and privately in the bathroom; never in sight of other children.
- Potties are used inside toilet cubicles and supervised as necessary.
- Staff offer support and reassurance, but only intervene if necessary.
- Toilet doors must be closed while children are using them, with half doors or screens allowing supervision without compromising privacy.

This policy was adopted by	Silver Stars Day Nursery
Date	February 2026
Review date	February 2027
Name of signatory	Mrs Jenifer Capper
Role of signatory	Proprietor
Signed: Date:	 February 2026